



ADOPTED MEETING AGENDA			
DATE:		August 13, 2025 - 9:30AM	
LOCATION:		The DoubleTree West, 109 Ave NW, Edmonton, AB T5P 4K8	
ROOM:		Palisades & Logan Ballroom	
ITEM #	TIME	DESCRIPTION	PRESENTER
-	8:30AM	ONSITE ADMINISTRATIVE ASSISTANCE	ADMINISTRATION
-	8:30AM	<b>BREAKFAST PROVIDED ON SITE</b>	
1	9:30AM	CALL TO ORDER	CHAIR
2	9:30AM	OPENING PRAYER	NORMA SPICER
3	9:35AM	ADOPTION OF AGENDA <b>**Motion Required**</b>	CHAIR
4	9:40AM	PRESIDENT'S WELCOME	PRESIDENT
5	9:50AM	MEETING MINUTES a.) Draft Citizens' Council Meeting – July 30, 2025 <b>**Motion Required**</b>	SECRETARY OF RECORDS
6	9:55AM	CHAIR'S REPORT a.) Update on Actions from Citizens' Council Meeting–July 30, 2025 & August 13, 2025 b.) Agenda Request(s) <b>**Motion Required**</b>	CHAIR
7	10:00AM	OMG ADMINISTRATION REPORT(S) a.) Self-Government Department i. BN: Self-Government Update *Unfinished Business <b>**Motion Required**</b> ii. BN: Transition Update *Unfinished Business <b>**Motion Required**</b>	CHAIR TRANSITION MANAGER
8	10:10AM	SECRETARY REPORTS a.) Environment, Climate Change & Emergency Management <b>**Motion Required**</b>	SECRETARY LEDDY
9	10:20AM	CITIZENS' GATHERING a.) BN: Updates on the 2025 Citizens' Gathering – July 30, 2025 & August 13, 2025 *Unfinished Business <b>**Motion Required**</b>	TAYLOR MASTERS

10	10:35AM	<p>REPRESENTATIVE BUSINESS</p> <p>a.) BN: Indigenous Reconciliation Initiative – Economic Stream</p> <p><i>*Unfinished Business</i></p> <p><b><i>**Motion Required**</i></b></p>	SECRETARY DIBB
11	10:45AM	<p>OFFICER'S REPORTS</p> <p>a.) Chief Electoral Officer Elections Report</p> <p><i>*Unfinished Business</i></p> <p><b><i>**Motion Required**</i></b></p>	CHIEF ELECTORAL OFFICER
12	11:10AM	KEY MESSAGES	COMMUNICATIONS/ STRATEGIC GOVERNANCE
13	11:15AM	<p>IN-CAMERA ITEM(S)</p> <p>a.) Legal</p> <p>b.) Personnel</p> <p><b><i>**Motion(s) Required**</i></b></p>	LEGAL COUNSEL OMBUDSMAN
-	12:00PM	<b><i>LUNCH PROVIDED ON SITE</i></b>	
13	1:00PM	<p>IN-CAMERA ITEM(S) CONT.</p> <p>c.) Legal</p> <p>d.) Auditor General</p> <p><b><i>**Motion(s) Required**</i></b></p>	LEGAL COUNSEL AUDITOR GENERAL
14	4:20PM	PRESIDENT'S CLOSING REMARKS	PRESIDENT
15	4:25PM	CLOSING PRAYER	NORMA SPICER
16	4:30PM	<p>ADJOURNMENT</p> <p><b><i>**Motion Required**</i></b></p>	CHAIR

**1.) Administrative assistance will be on site from 8:30 am to 9:30 am prior to the start of the Council Meeting to assist and answer any questions Council Members may have.**



MEETING MINUTES	
<b>DATE:</b>	August 13, 2025 - 9:30AM
<b>LOCATION:</b>	The DoubleTree West, 109 Ave NW, Edmonton, AB T5P 4K8
<b>ROOM:</b>	Palisades & Logan Ballroom

### Attendance – August 13, 2025

P = Present      V= Virtual      A= Absent		✓		
Executive Representative(s):		P	V	A
President	Andrea Sandmaier	✓		
Secretary of Records	Sarah Wolfe		✓	
Secretary of Treasury	Jason Ekeberg			✓

Representative(s):	P	V	A	Representative(s):	P	V	A
Secretary Rebecca Lavallee			✓	Representative Darryl W. Campbell	✓		
Secretary Joe Chodzicki	✓			Representative Catherine Schnell	✓		
Secretary Nelson Anthony Lussier	✓			Representative Trevor Ward	✓		
Secretary Kaila Mitchell	✓			Representative Jason Chernow	✓		
Secretary Lisa Wolfe			✓	Representative Alfred L'Hirondelle			✓
Secretary Aura Leddy	✓			Representative Shannon Dunfield	✓		
Secretary Karen (KC) Collins		✓		Representative Bobbi Paul-Alook	✓		
Secretary Barry Dibb	✓			Representative Joseph Noel Tremblay	✓		
Secretary Brooke Bramfield	✓			Representative Judy Ann Cardinal	✓		
Secretary Valerie Quintal		✓		Representative Cindy Moore	✓		
Secretary Grant Lacombe	✓			Women's Representative	Vacant		

Officer(s) & Administration:		P	V	A
Chair	Garrett Tomlinson	✓		
Acting Clerk of Citizens' Council	Hanna Sutherland	✓		
Senior Executive Officer	Aaron Barner	✓		
Acting Chair	Tyler Fetch	✓		



### Agenda Item #1 – Call to Order

9:30AM The Chair called the August 13, 2025, regular meeting of the Citizens' Council of the Otipemisiwak Métis Government to order.

### Agenda Item #2 – Opening Prayer

9:31AM Knowledge Keeper Norma Spicer delivered an opening prayer.

### Agenda Item #3 – Adoption of Agenda

9:34AM **MOTION #20250813-1:**

**Moved by:** Secretary Joe Chodzicki

Be it resolved by the Citizens' Council that the agenda for the August 13, 2025, Regular Meeting of the Citizens' Council be adopted as presented.

**Seconded by:** Secretary Aura Leddy

Amendment to add additional items, as follows:

- Item #9(b) BN: EKK Update Handout for 2025 Citizens' Gathering:  
Addition of pronunciation
- In-Camera Item #13(g) Personnel

**Result:** Carried by Consensus

### Agenda Item #4 – President's Welcome

9:34AM President Andrea Sandmaier read onto the floor the President's Welcome Address.

9:41AM **MOTION #20250813-2:**

**Moved by:** Representative Darryl Campbell

Be it resolved by the Citizens' Council that the update on the Canada-Métis Summit be accepted for information as presented.

**Seconded by:** Secretary Kaila Mitchell



### Agenda Item #5 – Meeting Minutes

9:43AM **MOTION #20250813-3:**  
**Moved by:** Secretary Sarah Wolfe  
Be it resolved by the Citizens' Council that the Minutes of the Citizens' Council Meeting August 13, 2025, be approved as presented.  
**Seconded by:** Secretary Aura Leddy

*No Debate*

**Result:** Carried by Consensus

### Agenda Item #6 – Chair's Report

9:47AM The Chair read onto the floor the Chair's Report.

9:47AM **MOTION #20250813-4:**  
**Moved by:** Representative Catherine Schnell  
Be it resolved by the Citizens' Council that the Update on Actions from Citizens' Council Meeting- July 30, 2025 & August 13, 2025, be approved as presented.  
**Seconded by:** Representative Trevor Ward

*Questions to Report*

**Result:** Carried by Consensus

### Agenda Item #7 – OMG Administration Reports

#### *i.) BN: Self-Government Update*

9:48AM The Chair invited Sam Channel, Self-Government Policy Analyst, to present onto the floor the Self-Government Update.

9:48AM **MOTION #20250813-5:**  
**Moved by:** Secretary Aura Leddy  
Be it resolved by the Citizens' Council that the July 2025 Self-Government Update be accepted for information as presented.  
**Seconded by:** Representative Bobbi Paul-Alook

*No Debate*

**Result:** Carried by Consensus



*ii.) BN: Self-Government Transition Update*

9:49AM **MOTION #20250813-6:**  
**Moved by:** Representative Bobbi Paul-Alook  
Be it resolved by the Citizens' Council that the July 30, 2025, Transition Report be accepted for information as presented.  
**Seconded by:** Secretary Kaila Mitchell

*Questions to Report*

**Result:** Carried by Consensus

**Agenda Item #8 – Secretary Reports**

*a.) Environment, Climate Change & Emergency Management*

9:51AM The Chair invited Secretary Aura Leddy to present onto the floor the Environment, Climate Change & Emergency Management portfolio update.

9:53AM **MOTION #20250813-7:**  
**Moved by:** Representative Joseph Tremblay  
Be it resolved by the Citizens' Council that the Environment, Climate Change & Emergency Management Portfolio update be accepted for information as presented.  
**Seconded by:** Representative Trevor Ward

*Questions to Report*

**Result:** Carried by Consensus

**Agenda Item #9 – Citizens' Gathering**

*a.) BN: Updates on the 2025 Citizens' Gathering*

9:53AM The Chair invited Taylor Masters to present onto the floor the briefing regarding Updates on the 2025 Citizens' Gathering.

9:57AM **MOTION #20250813-8:**  
**Moved by:** Secretary Kaila Mitchell  
Be it resolved by the Citizens' Council that Agenda Item #13(a) be tabled to the next regular meeting of the Citizens' Council.  
**Seconded by:** Secretary Joe Chodzicki

*No Debate*



**Result:** Carried by Consensus

9:58AM Item #9(b) *BN: EKK Update Handout for 2025 Citizens' Gathering: Addition of pronunciation* is deferred pending printing. The Chair directed that Items #10(a) and #11(a) be presented next.

### Agenda Item #10 – Representative Business

*a.) BN: Indigenous Reconciliation Initiative – Economic Stream*

9:58AM The Chair invited Secretary Barry Dibb to present onto the floor the briefing note in regarding the Indigenous Reconciliation Initiative.

10:08AM **MOTION #20250813-9:**

**Moved by:** Representative Catherine Schnell

Be it resolved by the Citizens' Council that the Citizens' Council formally supports the Otipemisiwak Métis Government's application to the Government of Alberta's Indigenous Reconciliation Initiative to support the hosting of Métis business mixers in the 2025-2026 fiscal year;

AND that the Citizens' Council endorses the continued advancement of the application by the President of the Otipemisiwak Métis Government and Director of Intergovernmental Relations.

**Seconded by:** Secretary Joe Chodzicki

*Questions to Report.*

**Result:** Carried by Consensus

### Agenda Item #11 – Officer's Reports

*a.) Chief Electoral Officer Elections Report*

10:09AM The Chair invited Chief Electoral Officer, Del Graff, to present onto the floor the Chief Electoral Officer Report on 2025 Spring By-Elections.



- 10:19AM **MOTION #20250813-10:**  
**Moved by:** Secretary Brooke Bramfield  
Be it resolved by the Citizens' Council that the 2025 Spring By-Election Chief Electoral Officer Report, as received by the Chair on July 25, 2025, is accepted for information as presented.  
**Seconded by:** Representative Shannon Dunfield

*Questions to Report*

**Result:** Carried by Consensus

**Action Item #1:** *Chief Electoral Officer, Del Graff, is directed to develop different forms of educational elections material, including targeted information on the expectations and day-to-day responsibilities of elected positions, and to undertake community engagement in Districts to ensure Citizens understand the elections process, roles and responsibilities of elected positions.*

**Action Item #2:** *Administration is directed to arrange a virtual session with the Chief Electoral Officer Del Graff and Citizens' Council to discuss Citizens' participation in Elections.*

- 10:53AM The Chair declared the proceedings of Council to be in recess.
- 11:03AM The Chair recalled the proceedings of Council back to order.

### Agenda Item #9 – Citizens' Gathering cont.

*b.) BN: EKK Update Handout for 2025 Citizens' Gathering: Addition of pronunciation*

- 11:03AM The Chair invited Lina Chhom and Sam Channell, Policy Analysts, to present onto the floor the briefing regarding the EKK Update Handout for 2025 Citizens' Gathering: Addition of pronunciation.
- 11:22AM **MOTION #20250813-11:**  
**Moved by:** Secretary Aura Leddy  
Be it resolved by the Citizens' Council that the Briefing Note: "EKK Update Handout for 2025 Citizens' Gathering: Addition of Pronunciation", be accepted for information as presented.





Be it further resolved that Administration is directed to formalize a process to develop written pronunciation aids for the kahsketakhk council for future use.

**Seconded by:** Secretary Brooke Bramfield

11:26AM President Andrea Sandmaier proposed a friendly amendment to the motion to provide one phonetic pronunciation spelling option at the Citizens' Gathering, including a disclaimer that it represents just one possible pronunciation.

11:30AM The Chair called on the mover and seconder to confirm acceptance of the friendly amendment.

**Result:** *Friendly Amendment Accepted*

*Point of Order:* The Citizens' Council agreed to address the capitalization of *kahsketakhk* in a subsequent motion.

**MOTION #20250813-11:**

**Moved by:** Secretary Aura Leddy

Be it resolved by the Citizens' Council that the Briefing Note: "EKK Update Handout for 2025 Citizens' Gathering: Addition of Pronunciation", be accepted for information as presented.

Be it further resolved that Administration is directed to formalize a process to develop written pronunciation aids for the kahsketakhk council for future use with one optional phonetic spelling to be provided in this handout at Citizens' Gathering with a disclaimer indicating that it is a single pronunciation option.

**Seconded by:** Secretary Brooke Bramfield

*Questions to Report*

**Result:** Carried by Consensus

11:35AM **MOTION #20250813-12:**

**Moved by:** Representative Shannon Dunfield

Be it resolved by the Citizens' Council that the name of the Council, *Kahsketakhk*, be capitalized in documentation and written materials.

**Seconded by:** Representative Catherine Schnell

*No Debate*

**Result:** Carried by Consensus

11:34AM The Chair directed Agenda Item #12 Key Messages to be tabled to the end of the day.

11:35AM The Chair declared the proceedings of Council to be in recess.



11:48AM The Chair recalled the proceedings of Council back to order.

**Agenda Item #13 – In-Camera Item(s)**

11:49AM **MOTION #20250813-13:**  
**Moved by:** Secretary Grant Lacombe  
The Citizens' Council shall enter in-camera session.  
**Seconded by:** Secretary Joe Chodzicki

*Undebatable*

**Result:** Carried by Consensus

12:04PM **MOTION #20250813-14:**  
**Moved by:** Secretary Joe Chodzicki  
The Citizens' Council shall exit in-camera session.  
**Seconded by:** Representative Joseph Tremblay

*Undebatable*

**Result:** Carried by Consensus

12:05PM **RESOLUTION (by MOTION) #20250813-15:**  
**Moved by:** Representative Bobbi Paul-Alook  
**WHEREAS** draft template District Council Bylaws (the "**Model Bylaws**") were presented to the Métis Nation of Alberta's ("**MNA**") 95th Annual General Assembly in August 2023 and then approved by the MNA's Provincial Council on September 5, 2023;

**AND WHEREAS** on November 20, 2023, the Citizens' Council of the Otipemisiwak Métis Government (the "**Citizens' Council**") passed a resolution:

- (a) approving an updated draft of the Model Bylaws in principle (the "**2023 Model Bylaws**"); and
- (b) directing that self-government staff continue engagements with the MNA's Local Councils and Regional Councils as well as newly elected District Captains with a view to establishing District Councils in every District of the Métis Nation within Alberta;

**AND WHEREAS** through positive and collaborative engagement on the 2023 Model Bylaws and responsive feedback from MNA Local Council leadership,



the 2023 Model Bylaws have been updated to further strengthen the historical and contemporary narratives of Métis communities and to include express provisions regarding the advancement and protection of Métis rights (the "**Updated Model Bylaws**", a copy of which is attached hereto as Annex "A");

**AND WHEREAS** as of the date of this resolution, the Citizens' Council has approved District Council Bylaws for seven (7) District Councils that are based on the Updated Model Bylaws rather than the 2023 Model bylaws (the "**Updated District Council Bylaws**");

**AND WHEREAS** work is still ongoing to establish District Councils in each of the Districts of the Métis Nation within Alberta as set out in the Constitution, and those District Councils that have adopted District Council Bylaws based on the 2023 Model Bylaws may in the future choose to amend their District Council Bylaws to bring their District Council Bylaws in line with the Updated Model Bylaws;

**AND WHEREAS** the Citizens' Council has determined that it is in the best interests of the Métis Nation within Alberta to approve the Updated Model Bylaws in principle, to make the Updated Model Bylaws publicly available for use by MNA Local Councils who have not yet transitioned to a District Council and District Councils whose District Council Bylaws are based on the 2023 Model Bylaws, and to approve, ratify, sanction, and confirm the Updated District Council Bylaws;

**THEREFORE BE IT RESOLVED THAT:**

***Approval of Bylaws***

- 1) The Updated Model Bylaws are approved in principle.
- 2) Administration is directed to deposit the Updated Model Bylaws in the Public Registry.

***Ratification of Updated District Council Bylaws***

- 3) Notwithstanding Citizens' Council's prior approval of the 2023 Model Bylaws, the Updated District Council Bylaws are approved, ratified, sanctioned, and confirmed.

***General***

- 4) The President and Senior Executive Officer of the Otipemisiwak Métis Government are authorized and empowered to take all such further action and to execute and deliver all such further agreements, certificates, instruments, and documents, in the name and on behalf of the Otipemisiwak Métis Government and the Métis Nation of Alberta Association, to carry out the transactions contemplated by the intent and purposes of the foregoing resolutions.

**Seconded by:** Secretary Joe Chodzicki

*Questions to Report*



**Result:** Carried by Consensus

**Action item #3:** Administration is directed to send the Model Bylaws separate from the meeting package in an email to Citizens' Council.

- 12:06PM The Chair declared the proceedings of Council to be in recess.
- 12:07PM The Chair invited Knowledge Keeper Norma Spicer to deliver the blessing of the meal.
- 1:03PM The Chair recalled the proceedings of Council back to order.

**Agenda Item #13 – In-Camera Item(s) cont.**

- 1:04PM **MOTION #20250813-16:**  
**Moved by:** Representative Darryl Campbell  
The Citizens' Council shall enter in-camera session.  
**Seconded by:** Secretary Joe Chodzicki

*Undebatable*

**Result:** Carried by Consensus

- 2:15PM **MOTION #20250813-17:**  
**Moved by:** Secretary Aura Leddy  
The Citizens' Council shall exit in-camera session.  
**Seconded by:** Representative Joseph Tremblay

*Undebatable*

**Result:** Carried by Consensus

- 2:16PM **MOTION #20250813-18:**  
**Moved by:** Representative Shannon Dunfield  
Be it resolved by the Citizens' Council that the report on the operations of the Office of the Ombudsman for the 2024-2025 fiscal year be directed back to the Ombudsman for amendments and additions as directed by Council, with a digital copy to be returned to Council no later than 18th of August, 2025 for approval by virtual resolution.  
**Seconded by:** Secretary Aura Leddy



**Action Item# 4:** *Administration is directed to send Citizens' Council the Ombudsman's PowerPoint presentation.*

2:17PM The Chair declared the proceedings of Council to be in recess.

2:33PM The Chair recalled the proceedings of Council back to order

2:33PM **MOTION #20250813-19:**  
**Moved by:** Representative Trevor Ward  
The Citizens' Council shall enter in-camera session.  
**Seconded by:** Representative Catherine Schnell

*Undebatable*

**Result:** Carried by Consensus

4:16PM **MOTION #20250813-20:**  
**Moved by:** Secretary Aura Leddy  
The Citizens' Council shall exit in-camera session.  
**Seconded by:** Representative Catherine Schnell

*Undebatable*

**Result:** Carried by Consensus

4:17PM **MOTION #20250813-21:**  
**Moved by:** Representative Catherine Schnell  
Be it resolved by the Citizens' Council that the Otipemisiwak Métis Government Audited Financial Statement for 2024-2025 Fiscal Year be approved as amended and the Auditor General is directed to present them to the 2025 Annual Citizens' Gathering in accordance with Otipemisiwak Metis Government law.  
**Seconded by:** Representative Darryl Campbell

*Questions to Report*

**Result:** Carried by Consensus



4:17PM The Chair declared the proceedings of Council to be in recess.

4:30PM The Chair recalled the proceedings of Council back to order.

4:31PM **MOTION #20250813-22:**  
**Moved by:** Secretary Brooke Bramfield  
The Citizens' Council shall enter in-camera session.  
**Seconded by:** Representative Shannon Dunfield

*Undebatable*

**Result:** Carried by Consensus

5:31PM *Chair Garrett Tomlinson relinquished control of the meeting to Acting Chair Tyler Fetch in order to provide subject matter expertise and information in their capacity as Senior Director of Self-Government.*

5:32PM The Acting Chair Tyler Fetch declared Council to be in recess (*in-camera*).

5:40PM The Acting Chair Tyler Fetch recalled the meeting of Council back to order (*in-camera*).

7:29PM **MOTION #20250813-23:**  
**Moved by:** Secretary Brooke Bramfield  
The Citizens' Council shall exit in-camera session.  
**Seconded by:** Secretary Joe Chodzicki

*Undebatable*

**Result:** Carried by Consensus

7:32PM **MOTION #20250813-24:**  
**Moved by:** Secretary Aura Leddy  
Be is resolved by the Citizens' Council that Administration undertakes the relevant activities as detailed in the personnel memo as discussed and agreed.  
**Seconded by:** Secretary Kaila Mitchell

*Questions to Report*

**Result:** Carried by Consensus



7:32PM *Chair Garrett Tomlinson resumed his role as Chair.*

7:34PM **MOTION #20250813-25:**

**Moved by:** Secretary Brooke Bramfield

Be it resolved by the Citizens' Council that legal counsel be directed to prepare a draft legislation with support from Administration in relation to the privacy and protection of personal information of the Citizens of the Métis Nation within Alberta, consistent with the principles and parameters set out in the Legislative Proposal presented to Citizens' Council on August 13, 2025.

Be it further resolved by the Citizens' Council that Administration is directed to work with the presenting members of Citizens' Council and legal counsel to organize an engagement session with current District Captains prior to finalizing the draft legislation for first reading in order to inform the drafting.

**Seconded by:** Representative Catherine Schnell.

*Questions to Report*

**Result:** Carried by Consensus

7:34PM **MOTION #20250813-26:**

**Moved by:** Representative Shannon Dunfield

Be it resolved by the Citizens' Council that the memo regarding employment is accepted for information as presented.

**Seconded by:** Secretary Joe Chodzicki

*No Debate*

**Result:** Carried by Consensus

## **Agenda Item #12 – Key Messages**

7:34PM *No Discussion*

## **Agenda Item #14 – President's Closing Remarks**

7:34PM The Chair invited President Andrea Sandmaier to present onto the floor the President's closing remarks.





### Agenda Item #15 – Closing Prayer

7:36PM The Chair invited Knowledge Keeper Norma Spicer to deliver a closing prayer.

### Agenda Item #16 – Adjournment

7:36PM There being no further business of the Citizens' Council of the Otipemisiwak Métis Government properly tabled on the agenda; the Chair declared the Citizens' Council stand adjourned until September 2025.

### Tracked Motions

20250813-1	20250813-2	20250813-3	20250813-4
20250813-5	20250813-6	20250813-7	20250813-8
20250813-9	20250813-10	20250813-11	20250813-12
20250813-13	20250813-14	20250813-15	20250813-16
20250813-17	20250813-18	20250813-19	20250813-20
20250813-21	20250813-22	20250813-23	20250813-24
20250813-25	20250813-26		