

POLICY	<p>The Métis Nation of Alberta shall use the personal information collected as part of the membership application process only for the purposes set out in this policy.</p> <p>The Métis Nation of Alberta uses personal information for express consent purposes and implied consent purposes.</p>
Express consent	<p>Express consent purposes are specific uses of personal information that a person would not consider necessary for an association such as the Métis Nation of Alberta to fulfill its responsibilities to its members, and includes any transfer of personal information to third-parties or Métis Nation of Alberta Affiliates. Express consent purposes must be listed in this policy and require the informed, written consent (express consent) of a member before being used for that purpose.</p> <p>If this policy is amended to include additional express consent purposes, the Métis Nation of Alberta shall obtain informed, written consent from a member before using his or her personal information for the additional purposes.</p>
Implied consent	<p>Implied consent purposes are use of personal information by the Métis Nation of Alberta for a purpose members would reasonably assume their personal information would be used by the Métis Nation of Alberta to fulfill its objectives and meet its obligations to the membership. These include</p> <ul style="list-style-type: none">(a) Voters lists for Métis Nation of Alberta elections;(b) Determining a person's eligibility to run for elected or appointed office of the Métis Nation;(c) Communicating with the membership regarding news and events (both paper and electronic communication);(d) Confirming a person's membership for the purpose of accessing Métis Nation of Alberta programs and services (including those offered by Métis Nation of Alberta affiliates);(e) Sharing information with Métis Nation Regional Councils so that they may fulfill their objectives and obligations to their members.
Express consent purposes	<p>The Membership Registry shall obtain express consent from members to use their personal information for the following purposes</p> <ul style="list-style-type: none">(a) Assisting a member's relatives with applications for membership if proper authorization is provided under a completed and signed Consent to Release Personal Information form;(b) Sharing information with the Government of Alberta as required by law the interim and subsequent harvesting agreements.

Subject: Access

Policy Number: PIPP-8

Page: 1 OF 1

- POLICY** The Membership Registry shall give members access to their personal information held by the Membership Registry.
- PROCEDURES**
1. If asked, Membership Registry employees must inform members how their personal information is used and to whom it might be given.
 2. Members must be given access in person to their personal information with reasonable notice (2-3 days) and during normal Membership Registry office hours. A Registry employee must be present at all times while the member views his or her file.
 3. The Membership Registry shall provide a copy of a member's personal information upon request. The request may be made in person, upon presentation of the member's membership card, or in a written and signed request referencing their Metis ID number. In either case, the Registry shall copy and mail the information within 30 days of receiving the request.
 4. The Membership Registry shall keep an electronic log of all access requests, including the date received, and when and how they were fulfilled. A log of all times a file has been accessed by a member (or any person who is not a Membership Registry employee) shall be kept in the file.
 5. If a person asks for a copy of his or her personal information, the Membership Registry may charge a fee equal to the cost of copying the member's personal information, but must advise the person of the costs before proceeding with the request.