



## BOARD OF DIRECTORS POSITION

Apeetogosan (Métis) Development Inc. (AMDI), an affiliate of the Métis Nation of Alberta, is a for-profit Indigenous Financial Institution delivering a range of financial and business advisory services to Alberta resident Métis citizens through its office in Edmonton. AMDI is currently inviting applications for a Board of Director position, specifically seeking individuals with a legal or human resources background.

### POSITION SUMMARY:

The Board of Directors provides quality direction to the total affairs of the business that will ensure the company's development and growth. The Board of Directors brings an outside perspective, tests the consistency of management's thinking, reviews and approves major decisions, approves the strategic plan, and monitors the progress of key initiatives and the achievements of strategic objectives and outcomes.

This volunteer position is of considerable responsibility and substance, requiring a significant time commitment. Honoraria and travel expenses are provided.

### JOB DUTIES/KEY RESPONSIBILITIES:

#### Responsibilities to the Organization:

- Offer expertise to guide the Corporation, advising on compliance and best practices.
- To provide the best of their ability direction to the total affairs of the business that will ensure the Corporation's development and growth in products, services, markets, and financial results.
- To serve as the Board policy-setting body of the Corporation; and as selectors of, and advisors to, the general management of the Corporation.
- To act honestly and in good faith with a view to the best interests of the Corporation; and
- To serve the beneficial interest and investment of the shareholder.

#### Responsibilities to the Board:

- Attend meetings and provide legal or human resources insights and facilitate discussions as needed.
- Support and participate in managing the board's selections, elections, recruitment, nominations, evaluations, and planning.
- Support and participate in committees.



- Fulfill other responsibilities such as Chairman, Vice-Chairman, Treasurer, or Secretary when elected or assigned.
- Manage other affairs of the board as outlined in the policy of the Board of Directors.

#### KEY QUALIFICATIONS AND COMPETENCIES:

- Should possess a valid Métis Nation of Alberta membership card.  
A background in law or human resources, paired with a solid grasp of business principles is an asset.
- Must understand the social and economic challenges confronted by Métis entrepreneurs.
- Have demonstrated leadership in a relevant field or endeavor and have a strong entrepreneurial orientation; and
- Be willing to sign an oath of confidentiality and undergo external checks as appropriate.

#### KNOWLEDGE, SKILLS AND ABILITIES:

- Must possess exemplary character, integrity and background.
- Understand how to govern not manage.
- Respect Confidentiality.

#### HOW TO APPLY

**Must be an Alberta resident to apply. Please forward your cover letter and resume to [humanresources@amdi.co](mailto:humanresources@amdi.co)**

**Applications will be accepted until the vacancy is filled.**